

## **SUPREME HOLDINGS & HOSPITALITY (INDIA) LIMITED**

### **DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS**

{Pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015}

#### **PREAMBLE:**

In accordance with the requirement of Regulation 25 (7) of SEBI (Listing Obligation and Disclosure Requirement) Regulation 2015 and Schedule IV of the Companies Act, 2013, the Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibility in the Company, nature of the industry in which the Company operates, business model of the Company etc. through various programs.

#### **OBJECTIVES**

The programme aims to provide insight into the Company to enable the Independent Directors to understand its business and operations in depth and contribute significantly to the growth of the Company.

#### **FAMILIARIZATION PROCESS**

- a. All independent directors of the Company are made aware of their role, responsibilities and liabilities at the time of appointment/re-appointment through Formal Letter of Appointment, which also stipulates various terms and conditions of their engagement.
- b. Each member of the Board, including the independent director have been given complete access to any information relating to the Company, whenever they so request.
- c. The Company provides necessary documents/reports and internal policies to enable them to familiarize with the Company's procedure and practices.
- d. The Company shall through its Managing Director/Whole time Director/Senior Managerial Personnel conduct programmes/presentations periodically to familiarize the Independent Directors with the strategy, business and operations of the Company. Such programmes / presentation will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, organization structure, finance, accounts, sales and marketing, human resources, facilities and risk management and such other areas as may arise from time to time. The above programme will also include the familiarization on statutory compliances as a Board member including their roles, rights and responsibilities.
- e. The Company provides specific regulatory updates, from time to time, and circulate news and articles related to the industry.
- f. The Company conduct an introductory familiarization programme/presentation whenever a new Independent Director comes on the Board.

## PROGRAMME AND DISCLOSURE

Familiarization Programme will be conducted on “need-basis” during the year. The Programme shall be uploaded on the Company’s website for public information and a web link for the same shall also be provided in the Annual Report of the Company as required under the Listing Agreement.

## REVIEW / AMENDMENT OF THE PROGRAMME

The Board of Directors will review / amend this programme and make changes as and when it deems necessary.

On 10<sup>th</sup> November 2023, the Independent Directors, were imparted following familiarisation programme;

Sr. No	Subject matter of the Programme	No. of programmes attended by Independent Directors		No. of hours spent by Independent Director	
		FY 2023-24	Cumulative till date	FY 2023-24	Cumulative till date
1.	a. Briefing on their role, responsibilities, duties, and obligations as a member of the Board. b. Presentation on regulatory aspects under SEBI Listing Regulations c. Nature of business and business model of the Company, Company’s strategic and operating plans. d. Matters relating to Corporate Governance, Code of Business Conduct, Risk Management, Compliance Programs etc.	1	6	2 hours	10 hours